

SHASTA CHILDREN AND FAMILIES FIRST COMMISSION

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Adopted Minutes

June 26, 2002 - 3:00 to 5:00 p.m.

Location: Shasta Children & Families First Commission Office
1518 Market St., Redding, CA

1. Call to Order.

Chair Barbara Lapp called the meeting to order at 3:00 p.m. A plaque was presented to Judie Englesby-Smith and appreciation given for her service as Chair of the Commission in 2001.

A plaque that was awarded to SCFFC from the Sisters of Mercy in appreciation of the commission's support of projects at Mercy Medical Center was also circulated.

Introductions of those present were made and are as follows:

Commissioners: Barbara Lapp, Chair
Maxine Wayda
Barry Reed
Del Skillman
Andrew Deckert
Judie Englesby-Smith

Advisory Committee: Lynn Miller

Staff members: Muffy Berryhill, Executive Director
Marge Winters, Office Manager

Audience members included the following:

Jolene Thomas, Local Child Care Planning Council; Dean Germano, Dr. Franklin Pierce, Dental Director, Janett Taylor, Shasta Community Health Center; Betty Doty, Fulton Doty, and Lee Horner, Citizens for Safe Drinking Water; Donna Williamson, citizen; Verlund Spencer, Dentist; Carole Treadway, Golden Umbrella; Scott Mobley, Record Searchlight; Earl Huyck, Earl Huyck Gallery; Pam Tupper, Shasta Consortium of Community Health Centers; Marta McKenzie, Public Health Director, Shasta Oral Health Task Force.

2. Public Comment Period

Betty Doty, Fulton Doty (for Michel Czehatowski), Donna Williamson and Lee Horner addressed the Commission and distributed transcripts of their presentations (attached to the copy of minutes on file) voicing their opposition to water fluoridation in the City of Redding.

Dr. Franklin Pierce, Dr. Verlund Spencer, Dean Germano (reading a letter from Dr. Michael Vovakes, attached to the copy of minutes on file), Marta McKenzie, Pam Tupper, and Carol Treadway voiced their support of fluoridation.

3. Consent Agenda

- a. Minutes of May 22, 2002 Meeting**
- b. Minutes of June 14, 2002 Special Meeting**
- c. Contract with Gary Brickwood for Independent Legal Services**

Moved/Seconded: Reed/Smith to approve the consent agenda with no changes or corrections. **Unanimously Approved.**

4. Consideration to Award Contract for Audit Services, Fiscal Years 2001-02, 2002-03, 2003-04.

The Executive Committee has reviewed a summary of Audit bids that were received by SCFFC. Muffy highlighted that summary for the Commission and gave the Executive Committee's recommendation to award a contract to Hathaway and Ksenzulak, LLP.

Moved/Seconded: Deckert/Reed to award the contract for audit services for the years 2001-02, 2002-03, and 2003-04 to Hathaway and Ksenzulak, LLP. Ayes: Deckert, Wayda, Smith, Reed, and Skillman. Nos: none Lapp abstained. **Motion Approved**

5. Consideration of Children's Policy Council's Use of *HOW ARE THE CHILDREN?* as Title of Children's Well-Being Poster Series.

After discussion of the Commission's role in the poster series it was decided that the Commission supports the use of the "*HOW ARE THE CHILDREN?*" slogan for the Children's Policy Council's use.

6. Consideration to Approve Revision of Guidelines for Allocation of SCFFC *Special Opportunity Funds*

A revision of the *Guidelines for Allocation of SCFFC Special Opportunity Funds* was presented (and is attached to the copy of minutes on file). Muffy pointed out that only the areas printed in red were revisions. After reviewing the guidelines revision, Commissioners made the following changes:

- Category 1, b) to read as follows:
"is referred directly to the Commission, or"

- Statement at bottom of page (referring to two requests for Category 1 and 2, per month) to read as follows:
“Generally, up to TWO requests for Special Opportunity funding will be considered each month.”

Moved/Seconded: Deckert/Skillman to adopt the revision of the *Guidelines for Allocation of SCFFC Special Opportunity Funds* presented with the two changes listed above. **Unanimously Approved.**

The Commission decided to proceed to Item 9, and to include Items 7 and 8 in that discussion.

9. Consideration to Adopt SCFFC Future Funding Priority(ies) and Future Approaches to Funding Allocation(s).

7. Consideration to Award Category 1 Special Opportunity Grant – Shasta Oral Health Task Force.

8. Continuation of Planning Workshop Regarding Funding Priorities

Muffy presented an overview of:

- A Special Opportunity request from the Shasta Oral Health Task Force and how it was received.
- The SCFFC Planning Meeting held earlier today at 12:30 to 2:30, June 26, 2002.
- The consensus reached regarding SCFFC future directions.

She also outlined the Advisory Committee’s process of reviewing the Special Opportunity request from the Shasta Oral Health Task Force and the Committee’s recommendation (see handout attached to the filed copy of minutes) to the Commission. Conversation continued from the earlier planning session around the Commission’s future directions in funding priority issues, including increasing the Program line item of the budget by \$250,000. At the conclusion of the discussion the following motion was made.

Moved/Seconded: Reed/Smith to adopt *CHILD CARE* and *ORAL HEALTH* as future funding priorities as follows:

- \$1,000,000 to be directed to *CHILD CARE*
- \$ 250,000 to be directed to *ORAL HEALTH*
 - \$173,772 to be awarded to the City of Redding should the city move forward with this project (for the purchase of fluoridation equipment for the city water system.)
 - \$76,228 to be used for *Oral Health* education/programs/services for children 0 to 5 yrs. old in the geographic areas outside the City of Redding. These funds will be awarded with a dollar-for-dollar match.

Ayes: Reed, Skillman, Lapp, Wayda, Deckert and Smith. Nos: None **Unanimously approved.**

Muffy was asked to write a letter of commitment to the City of Redding, with a copy to the Shasta Oral Health Task Force, informing them of the Commission's decision.

It was noted that the above action negates the request for Special Opportunity funding by the Shasta Oral Health Task Force.

The Commission outlined guidelines/criteria for the Local Child Care Planning Council in developing a program, which addresses unmet childcare needs including:

- SCFFC to have an active role in planning
- Develop a Systems Approach
- Utilize a representative planning group with outreach to the community
- Grassroots groups to be included in plan
- Plan must address children with disabilities
- Plan must address multi-cultural and multi-lingual needs
- Address sector of population with greatest needs (including working families)
- Address license-exempt providers
- Include sustainability plan
- Include match of funds
- Identify best/promising practices
- Utilize the SCFFC Evaluation Team

Muffy agreed to attend a meeting of the Local Child Care Planning Council on June 27, 2002 to inform them of the Commission's decision and the amount of the allocation, and to start the dialogue concerning the proposed use of allocated funds. Commissioners requested a monthly check-in, by the Local Child Care Planning Council, regarding the progress of developing a proposal. A goal date of September or October for a preliminary Child Care Proposal was set. It was also noted that the "Technical Assistance" account could be utilized to provide help to the Local Child Care Planning Council on development and evaluation of a program, if needed. The Commission discussed the importance of trying to leverage funds by finding matching commitments.

After discussion, the Commission concurred that Jolene Thomas' role on the SCFFC Advisory Committee will be unaffected by the planning efforts of the Local Child Care Planning Council.

10. Advisory Committee Report

Lynn Miller gave an overview of the Advisory Committee meeting held June 11, 2002. The unadopted minutes from that meeting were available (and are attached to the copy of minutes of SCFFC meeting on file). She noted that a Special Opportunity proposal from RSVP for *Computer Rescue Program Expansion* had been reviewed and did not receive a score allowing for its consideration for funding. Lynn also informed the Commission that Francisco Rodriquez has resigned from the committee due to issues of family health.

11. Director's Report

Muffy highlighted points from her written report and summary of Grantee Progress Reports (attached to the copy of minutes on file).

12. Commissioner's Reports

Judie Smith brought articles for the share folder concerning Infant Mental Health.

Barry Reed gave an invitation for an upcoming conference sponsored by the Cascade Union Elementary School District. It is to be held August 5th, 6th, and 7th and is entitled "Framework for Understanding Poverty". He suggests that people working in any field impacted by poverty attend day one of the conference.

The meeting was closed at 4:55 p.m.

Respectfully submitted,

Marge Winters
Office Manager